

President & Chief Executive Officer Expense Reporting Template

April 1, 2024-March 31, 2025				
CEO Name: Ciro Panessa				
Health Authority: Northern Health				
Category (all conference related costs identified in separate category below):	Amount Reimbursed: (Rounded to Nearest \$)	Date:	Purpose:	Origin/Destination/Location:
Accommodation (list separately, insert lines as needed)¹				
Inn on the Harbour	411	Apr 11	Meeting with Ministry Representatives	Prince Rupert
George Dawson Inn	150	Apr 15	NH Board Meeting	Dawson Creek
Quality Inn Sunshine Suites	166	May 13	Meetings with Ministry Reps & Staff/Physicians	Terrace
Prestige Hudson Bay Lodge & Conference Centre	369	May 15	NCLGA	Smithers
Holiday Inn	375	May 18	Meeting with Staff and Physicians	Fort Nelson
Fairmont Waterfront	498	June 6	HEABC Meeting	Vancouver
Pomeroy Hotel and Conference Centre	156	June 11	Leaders Table Meeting	Fort St. John
Crest Hotel	437	June 23-25	NH Board Meeting	Prince Rupert
Fairmont YVR	349	June 27	NHMAC Meeting	Richmond
Key-Oh Lodge	162	July 22	Ni Rural Road Trip	Burns Lake
Prestige Hudson Bay Lodge & Conference Centre	178	Aug 19	Ministry of Health - Long Term Care Announcement	Smithers
Sheraton Vancouver Wall Centre	1,595	Sept 15-19	UBCM	Vancouver
Fairmont - Vancouver Airport	293	Nov 11	Enroute to ICD - Rotman Commerce	Vancouver
Holiday Inn	1,973	Nov 12-15	ICD - Rotman Commerce	Toronto
Crest Hotel	244	Dec 10-11	Meeting with Staff, Physicians and Mayor - ER Stabilization	Prince Rupert
Best Western Terrace	157	Dec 12-13	Ksyen Hospital Opening	Terrace
Prestige Hudson Bay Lodge & Conference Centre	140	Dec 13-14	Ministry of Health Event - Ksyen Hospital	Smithers
Air, Ferry, Other Travel (list separately, insert lines as needed)^{1,3}				
Air	672	Apr 11	Ministry Representatives	Terrace
Other Travel	543	Apr 11	Ministry, NW Staff and Physicians	Prince Rupert
Air	247	May 13	NCLGA	Smithers
Air	611	May 16	Visiting Staff/Physicians	Fort Nelson
Other Travel	158	May 18	Visiting Staff/Physicians	Fort Nelson
Air	568	May 18	Visiting Staff/Physicians	Fort Nelson/Vancouver
Air & Other Travel	1,116	June 7	HEABC Meeting	Vancouver
Air	250	June 24 & 25	NH Board Meeting	Prince Rupert/Terrace
Air	172	June 24 & 25	NH Board Meeting	Prince Rupert
Air & Other Travel	328	June 27	NHMAC Meeting	Vancouver
Air	226	July 16	NHMAC meeting	Vancouver/Prince George
Air & Other Travel	393	Sept 15 & 19	UBCM	Vancouver/Prince George
Air	364	Nov 1	Leadership Council	Victoria/Prince George
Air & Other Travel	2,140	Nov 11-17	ICD - Rotman Commerce	Toronto/Prince George
Air & Other Travel	149	Dec 2	Metis Nation Meeting	Vancouver
Air & Other Travel	1,242	Dec 10	Staff, Physicians and City of Prince Rupert	Prince Rupert
Air & Other Travel	1,090	Dec 18	3 Nations Society Meeting	Vancouver
Conferences (List separately and list all expenses if applicable, insert lines as needed)¹				
Other Expenses (list separately, insert lines as needed)¹				
Other Amounts Recovered (list separately, insert lines as needed)²				
Mileage, Parking, and Tolls (YTD)				
Mileage				
Parking	244			
Tolls				
Meals (YTD)	1,066			
Total	19,229			

Notes:
1 - Identify date and duration of stay, purpose, city and gross cost and/or amount reimbursed, as appropriate.
2 - Identify any expense items reimbursed by any organization external to the reporting health authority, identify date, duration of stay, purpose, etc. for each reimbursement.
3 - Includes car rentals, taxis, public transport.
4 - Reporting end dates for fiscal 2024/25 are: P1-2, May 23; P3-5 Aug 15th; P6-8, Nov 7; P9-13, Mar 31st; and Post Audit, . HAS to post reports by 4 weeks of end date.
5 - Vehicle/transportation allowance excluded from this summary as it is reported in health authority Executive Compensation Disclosure reporting requirements.