

STRATEGIC PLANNING PROCESS

BRD 420

POLICY

The Board of Directors of Northern Health (the “Board”) will provide strategic direction to the organization for the annual business planning cycle through a collaborative process with senior management

PROCEDURE

1. The annual strategic planning session is a dedicated 1 to 2 day session normally scheduled in October or November. Participation will include Directors of the Board of Northern Health, the President and Chief Executive Officer (the “CEO”) and other members of senior management as determined by the CEO with the Board Chair’s agreement. In addition, special guests, either internal or external to Northern Health, may be invited to a portion of the meeting to contribute to discussions for specific subject matter input. A facilitator may lead the discussion to allow Board members and management to participate fully in the deliberations.
2. Management will prepare background material for the planning process which may include but is not limited to:
 - an environmental scan that outlines the Ministry of Health’s priorities for the BC health system, and the economic, political, social, labour and other relevant issues that could impact the delivery of quality health care to the region
 - a summary of outcomes and issues from community consultations
 - other government directives
 - mid-year progress against current Strategic Plan in terms of financial results and progress against agreed objectives
 - other relevant material that reflects the assumptions, risks, opportunities and strategic options for consideration.
3. The Board may align the strategic planning session with the fall meeting of the northern Regional Hospital Districts (RHDs), when feasible, to enable the Board to meet with key municipal and RHD leaders, and receive their input.
4. The primary outcomes from the annual strategic planning process will be to:
 - a. endorse or revise the Strategic Plan
 - b. review the governance structure in relation to the Strategic Plan
 - c. review the results of the annual Board evaluation¹

¹ See BRD410: General Guidelines #3

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- d. set the annual direction for Northern Health
 - e. ensure that Northern Health's Strategic Plan and organizational priorities are derived from the priorities of Government and the Ministry of Health's priorities for the BC health system
 - f. provide the basis for the development of the annual capital and operating plans.
5. Following the annual strategic planning session, management will prepare the capital and operating plans, including budgets, for the next fiscal year.
 6. The CEO and Board Chair will liaise during the development of the capital and operating plans to ensure alignment between the Board and management and to facilitate timely communication with the Ministry of Health and other government officials.
 7. The capital and operating plans for the next fiscal year will normally be presented for approval at the April meeting of the Board.

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