

Meeting of the Northern Health Board Public Meeting

Wednesday, October 18, 2017

**Northern Health Boardroom
1411 – 3rd Avenue
Prince George, BC**



northern health
the northern way of caring

Board Meeting

Location: Brunswick Board Room

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| Chair: | Colleen Nyce | Recorder: | Desa Chipman |
| Board: | <ul style="list-style-type: none">• Sharon Hartwell• Frank Everitt• Maurice Squires | <ul style="list-style-type: none">• Edward Stanford• Rosemary Landry• Gaurav Parmar• Stephanie Killam | |
| Regrets: | <ul style="list-style-type: none">• Ben Sander | | |
| Executive: | <ul style="list-style-type: none">• Cathy Ulrich• Fraser Bell• Kelly Gunn• Mark De Croos• Steve Raper | <ul style="list-style-type: none">• David Williams• Penny Anguish• Dr. Ronald Chapman• Dr. Helene Smith• Dr. Sandra Allison | |

Public Minutes

1. Call to Order Public Session

The Open Board session was called to order at 1:15pm.

2. Opening Remarks

Chair Nyce welcomed Judy Neiser, CEO for the Spirit of the North Healthcare Foundation who presented Northern Health with a cheque in the amount of \$500,000. Appreciation was expressed for the partnership between Northern Health and the Spirit of the North.

3. Conflict of Interest Declaration

Chair Nyce asked if any Director present had a conflict of interest they wish to declare regarding any business before the Northern Health Board at this meeting.

- There were no conflict of interest declarations made related to the October 18, 2017 Public agenda.

4. Approval of Agenda

Moved by R Landry seconded by G Parmar

The Northern Health Board approves the October 18, 2017 public agenda as presented

5. CEO Report

An overview of the CEO report was provided with the following highlights:

- From July 8 to the week to August 21, Northern Health was involved in the response to the wildfire emergency that impacted the Cariboo Chilcotin region. As the communities of 100 Mile House and Williams Lake were evacuated, many evacuees came north to Quesnel and Prince George. Northern Health is grateful for the many partnerships that were experienced during the response process. The collaboration and the thinking outside of the box was crucial in moving forward with the process.

- Over the course of the fall, Northern Health will be reviewing the response to identify what went well and the learnings that will improve our emergency response plans and processes in the future.
 - The Board expressed appreciation to all Northern Health staff and commended the dedication shown by to providing health services amidst a trying time.
- The UBCM Convention occurred in Vancouver, BC from September 25 to 29, 2017. Chair Nyce and Cathy Ulrich attended two days of the convention to meet with representatives from Regional Districts and communities across the north. The themes from this year's convention included seniors services, mental health and substance use and in particular, the opioid response, and strategies to support health professional recruitment and retention.
- The Foundry Centre opening occurred on October 12, 2017 by the Honourable Judy Darcy, Ministry of Mental Health and Addictions and the partners in the Foundry Centre. Northern Health is one of the partners in the Foundry Centre.
- The opening of the new Breast Imaging Clinic at University Hospital of Northern British Columbia in Prince George took place on Thursday September 28, 2017. The clinic was made possible through a partnership between Northern Health and the BC Cancer Agency's Screening Mammography Program.
- The Northern Health Pharmacy Department has supported the education of pharmacists through a residency program UHNBC. This is a valuable way for Northern Health to both recruit and retain pharmacists as well as stimulate an exemplary level of quality in the department.

5.1. Human Resources Report

Northern Health's Workplace Health & Safety department consists of the Disability Management; Health, Safety, and Prevention; and Psychological Health and Safety in the Workplace programs.

- Despite the attention given to the BC wildfire response during the summer of 2017, Workplace Health and Safety has made good progress in several areas, and continues to focus efforts on supporting a safe and healthy workplace.
- Detailed information was articulated in the attached report on the following areas;
 - Short-Term Disability – Occupational Injuries/Illnesses
 - Long-Term Disability
 - Strategy for reducing long-term disability claims
 - Primary diagnosis of new claims
 - Health and Safety Performance – Peer Comparison from WorkSafeBC
 - Focus on Workplace Violence Prevention
 - Violence Incidents and accepted claims for the last 18 months.
 - Fostering a culture of health and safety
 - Recruitment data and trending on difficult to fill vacancies

6. Audit and Finance Committee

6.1. Period 5 Financial Statements

- Year to date Period 5, expenses exceeded revenues by \$1.2 million excluding expenses incurred due to the response to the Cariboo Wildfire crisis. When factored, Northern Health deficit increases to \$4.2M.
- Revenues are favourable to budget by \$0.7 million or 0.2%. Expenses are unfavourable to budget by \$1.9 million or 0.6%. Additional expenses of \$2.9M was incurred related to the wildfire response.
- At this time, Northern Health is forecasting to be in a balanced position on base operations at yearend. Northern Health is anticipating additional funding to offset costs due to the wildfire response.

Moved by G Parmar seconded by M Squires

The northern health Board receives the 2017-18 Period 5 financial update as presented.

6.2. Capital Projects Expenditure Plan update

- The Northern Health Board approved the 2017-18 capital expenditure plan in February 2017, and amendments in July 2017. The updated plan approves total expenditures of \$49.4M, with funding support from the Ministry of Health (\$10M, 20%), Six Regional Hospital Districts (\$17.8M, 36%), Foundations and Auxiliaries (\$2.8M, 6%), Northern Health (\$8.5M, 17%), and funding received in prior years (\$10.3M, 21%).
- Year to date Period 5 (August 10, 2017), \$11.6M has been spent towards the execution of the plan and was summarized in detail in the report.

Moved by E Stanford seconded by G Parmar

The Northern Health Board accepts the Period 5 capital update, as presented

7. Governance and Management Relations Committee

7.1. Policy Manual BRD 300 Series

- The revised policy manual BRD 300 Series was presented to the Board for review and approval.

Moved by G Parmar seconded by R Landry

The Northern Health Board of Directors approves the revised BRD 300 series

7.2. Policy BRD 210 – Code of Conduct and Conflict of Interest Guidelines for Directors

- The revised policy BRD 210 was presented to the Board for review and approval.

Moved by G Parmar seconded by R Landry

The Northern Health Board of Directors approves revised BRD 210 Policy.

7.3. NE Medical Health Officer Appointment

- Dr. Jong Kim has been recruited as the Medical Health Officer for the North East health service delivery area and is based in Fort St John. Dr Kim started in his position on August 31st, 2017.
- Under Section 71 of the *Public Health Act* medical health officers are designated through an Order in Council on the recommendation of the Provincial Health Officer (PHO), and it is up to the health authority to pass a Board motion and make the formal request to the PHO.

Moved by G Parmar seconded by R Landry

The Northern Health Board of Directors requests that the Provincial Health Officer proceed to recommend to the Lieutenant Governor in Council that Dr. Jong Kim be designated as a medical health officer for the Northern Health Authority, with powers under the Public Health Act.

7.4. Regulatory Framework – Legislative Compliance

7.4.1. Greenhouse Gas Reduction Targets Act

- The Greenhouse Gas Reduction Targets Act describes the obligations of public sector organisations to minimize the production of greenhouse gas emissions, to take action to net those emissions to zero, and to provide annual public reporting on actions taken to meet the net zero target.
- Northern Health is highly compliant with the requirements of the Act; there are no outstanding obligations or compliance issues.

The meeting was adjourned at 2:00pm
Moved by G Parmar

Colleen v Nyce

Colleen Nyce, Chair

Desa Chipman

Desa Chipman, Recording Secretary