

# Board Meeting

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Chair: Dr. Charles Jago

Recorder: Desa Chipman

Board:

- Sharon Hartwell
- Gary Townsend
- Ben Sander
- Maurice Squires

- Edward Stanford
- Rosemary Landry
- Gaurav Parmar
- Colleen Nyce
- Stephanie Killam

Executive:

- Cathy Ulrich
- Terry Checkley
- Kelly Gunn
- Mark De Croos

- David Williams
- Dr. Jaco Fourie
- Michael McMillan
- Dr. Sandra Allison
- Steve Raper

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## *Public Minutes*

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### 1. Call to Order Public Session

The Open Board session was called to order at 1:18pm

### 2. Opening Remarks

Chairman Jago welcomed all guest observers and presenters to the meeting.

### 3. Conflict of Interest Declaration

Chairman Jago asked if any Director present had a conflict of interest they wish to declare regarding any business before the Northern Health Board at this meeting.

- There was no conflict of interest declarations made related to the February 16, 2015 Public agenda.

### 4. Approval of Agenda

Moved by M Squires seconded by G Parmar

The Northern Health Board approves the public December 7, 2015 agenda as presented

### 5. Approval of Board Minutes

Moved by G Parmar seconded by C Nyce

The Northern Health Board approves the October 21, 2015 public minutes as presented

### 6. Business Arising from Previous Minutes

There was no business arising from the October 21, 2015 minutes.

## 7. CEO Report

C Ulrich provided an overview of the CEO Report and highlighted the following:

- Presented an overview of Northern Health to the northern Credit Union's Board and management in October.
- Presented an overview of Northern Health's research partnership with UNBC to the UNBC Senate and highlighted the importance of the research and education partnership with UNBC to Northern Health's ability to recruit and retain staff.
- At the November provincial Tripartite Steering Committee on First Nations Health meeting, the partnered work underway to implement the First Nations Health and Wellness Plans each health authority has established with First Nations communities and the First Nations Health Authority was discussed. The meeting focused on how to collaborate to improve the cultural safety of health services in the province.
- Over the last two months, a number of Northern Health staff and physicians have received awards in recognition of their exemplary service. Northern Health would like to recognize these staff and physicians and thank each of them for their commitment and dedication to serving the people who live in Northern BC.
- Dr. Anthon Meyer, family physician in Fort St. James is the recipient of the **Reg L. Perkin award** as one of Canada's top physicians. This award is granted to physicians who demonstrate the four principles of family medicine - skilled clinician, community-based, serve as a resource for those in their community, value the patient-doctor relationship.
- **The Healthier You Awards** recognize those who have made an outstanding contribution towards health and wellness in the North. Northern Health and partner award winners are:
  - Seniors Initiative of the Year Award - Geriatric Assessment and Treatment Unit
  - Technology In Health Care Award - Northern Health Kidney Care Team
  - Health & Wellness Education of the Year Award - Population Health Injury Prevention Team
  - Healthy Workplace Award - collaboration between the Canadian Cancer Society, Northern Health, BC Cancer Agency, UBC and Athabasca University.
  - Mental Health in the Workplace Award - partnership between RCMP and Northern Health
  - Health & Wellness Innovator of the Year Award - Dr. Haidar Hadi and Dr. Dan Horvat: The Northern Race Line
  - Health & Wellness Provider of the Year Award - Dr. Ian Schokking - the committee lead for continuing medical education for physicians in the region and oversees the residency program for physicians.
  - Research Award - Dr Shannon Freeman, a post-doctoral fellow in the School of Health Sciences at UNBC, whose research interest focuses on the health and well-being of vulnerable populations in the areas of aging and hospice palliative care. Dr. Freeman is working collaboratively with Northern Health staff in these areas of research.
- **Nursing Excellence Awards** recognize nurses for their nursing practice contributions. Two Northern Health nurses were recognized for their contributions:
  - Karen Desormeau, a registered nurse at McBride Hospital, received the Excellence in Nursing Practice Award.
  - Miranda Fehr, a registered nurse at Fort St John Hospital, received the Rising Star award in recognition of her contributions as a newly graduated nurse.

### 7.1. Human Resources Report

- David Williams, VP Human Resources provided an overview of the December Human Resources as follows:

- For the second year in a row, the Disability Management team was selected as finalists for the Canadian HR Awards' "Best Health & Wellness Strategy Award".
- The CEO memo for influenza was communicated on October 23, 2015. This memo launches the annual influenza campaign for all NH employees. Influenza Program clinics commenced on October 26th, and a total of 64 clinics staffed by 25 flu clinic nurses will be held. In addition to these clinics, Peer Nurse Immunizers are available to immunize staff, physicians, and volunteers during the influenza campaign.
- Following a serious injury at another health authority in August, WorkSafeBC (WSBC) increased its focus on laundry areas through the Province.
- A Workplace Health and Safety (WHS) Trainer Boot Camp was held in September to support the continued mentorship of site and WHS trainers. Northern Health now has an additional seven staff that meet the competencies to be considered independent trainers, increasing the capacity to offer Violence Prevention training to sites throughout the region. In addition, individual site trainers continue to be mentored, further increasing capacity for specific sites to arrange and offer their own Violence Prevention sessions (independent of the WHS scheduled training sessions).
- A Learning pathway is a "road map" that outlines the sequence of learning activities, practice, and experience required to become proficient in a function or task. The development of learning pathways will contribute to a culture of standardized orientation, the use of evidence based competencies, timely and targeted education, and ongoing staff recruitment, retention and career growth.

## 8. Audit and Finance Committee

### 8.1. Financial Statements (YTD Period 7)

- Year to date Period 7, revenues exceeded expenses by \$442,000.
- Revenues are unfavourable to budget by \$4.0 million or 1.0%. Expenses are favourable to budget by \$4.4 million or 1.1%.
- Delays in approval of targeted funding for a few budgeted programs have resulted in a delay in program expenditures and recognition of related funding. It was budgeted that \$2.6M of targeted funding and matching expenditure would have been realized to the end of Period 7. As a result, revenues are showing an unfavourable variance to budget, while expenditures are showing a corresponding favourable variance to budget.

Moved by B Sander seconded by G Parmar

The Northern Health Board approves Northern Health's Period 7 financial statement, as presented.

### 8.2. Major Capital Projects Summary (period 7)

- An overview of the major capital projects summary for Period 7 was provided for information with additional details provided on projects that are experiencing a delay which are as follows:
  - Project 11 - Stuart Lake Hospital Sprinkler System
  - Project 15 - has been completed since the date of this report and completed within the amended budget for that project
  - Project 21 - the contractor has filed delay claims that are being worked through. Construction on the project is continuing.

## 9. Performance Planning and Priorities Committee

### 9.1. Aboriginal Health Presentation

- Kendra Mitchell-Foster, Lead, Community Engagement & Development, Aboriginal Health, Northern Health and Renata Meconse, Regional Health Liaison, North Central/East Regional Teams, First Nations Health Authority joined the meeting to provide a presentation on the Innovative Partnerships in First Nations Health: Implementing New Relationships. The presentation included information on the following;
  - First Nations Governance Structures and Engagement Pathways
  - Northern First Nations and Northern Health Formal Relationships
  - Northern First Nations Health Partnership Committee
  - Keys to Success
  - Northern First Nations Health & Wellness Plan
  - Implementing the Northern First Nations Health and Wellness Plan: The Four Priorities and More
  - Cultural Competency
  - Patient and Process Mapping Cultural Resources
  - Progress between July 2014 and July 2015
  - Cultural Competency Learning Opportunity
- The Board members thanked the guests for the presentation and found the content to be very informative.

#### 9.2. Canada Winter Games & Follow up Action Presentation

- Kelsey Yarmish, Regional Director Population Health Programs, Population and Public Health and Mandy Levesque, Team Lead, Population Health joined the meeting to share information on the various health legacy aspects, wellness and health promotion initiatives leveraged by the 2015 Canada Winter Games.
- Details on the Key Health Legacy pieces shared are as follows:
  - Partnerships
  - Regional Strategy for Torch Relay events in Northern BC
  - Health Promotion Venue Blitzes during 2 weeks of Games
  - IMAGINE Grants awarded to 34 communities throughout the region
  - Smoke-Free/Tobacco-Free Games Declaration
  - Community Health Stars Initiative
  - Growing for Gold Initiative
  - Northern Safe Sport Tour Collaboration & NH Concussion Matters! Campaign
  - 'Spirit the Caribou' and other promotional items
    - The story written by Isabel Stratton which inspired the creation of Spirit the Caribou' mascot was shared.
  - Northern Health's Health Legacy Document/Report
- Chairman Jago thanked the presenters for the presentation and acknowledged the hard work that has transpired. The commitment to have a legacy right from the start and to promote the health and wellbeing of northern people is greatly appreciated.

#### 10. BC Patient Safety & Quality Council - 2016 Quality Award Recipients

- The Quality Awards are presented annually by the BC Patient Safety & Quality Council (BCPSQC). The Four Excellence in Quality categories recognize initiatives that address the continuum of care: prevention, treatment of acute illness/injury, living with chronic illness, and end of life. Three categories recognize the work of exceptional individuals: a Leader in Quality, a Quality Culture Trailblazer, and an Everyday Champion who is chosen by online voting.

- This year Northern Health submitted nominations in four categories and two staff were selected as winners in the following categories: Renee Logan, Leader in Quality, and Tammy Rizmayer, Everyday Champion.
- Chairman Jago presented both Tammy Rizmayer and Renee Logan with a small token of recognition and congratulated them both on their achievements.

## 11. Governance and Management Relations Committee

### 11.1. Policy Manual BRD 400 Series

- The Policy Manual BRD 400 series was provided to the board with suggested changes highlighted for feedback and approval.

Moved by R Landry seconded by G Parmar

The Northern Health Board approves the revised BRD 400 series

### 11.2. Foundation & Fundraising Societies

- Trevor Lutes, Chair, Spirit of the North Foundation, addressed the Northern Health Board to express appreciation for the support and partnership. The Spirit of the North Foundation and Northern Health are working towards a new vision which will be exciting for both organizations.
- S Raper, Chief, Communications & External Relations, provided the board with a presentation on the Hospital & Health Care Foundations Contributions to Enhance Health Services. The presentation included information on the foundations established in the north along with a showcase of the gifts and donations received through the foundations.
- Northern Health and Foundations continue to be intentional and purpose driven with respect to the partnership. This partnership is built on trust and respect with a focus on philanthropic engagement across the region.
- Chairman Jago made mention of the many Hospital Auxiliaries partnerships that also provide support to Northern Health and are also greatly appreciated.

The public Session was adjourned at 3:08pm

Moved by S Killam



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Dr Charles Jago, Chair

*Desa Chipman*

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Desa Chipman, Recording Secretary