

## Food Donation Checklist Form for Businesses

We would like to thank you for your generous donation of meals/food for healthcare staff and physicians during these challenging times in our community.

In view of the COVID-19 pandemic, we are taking extra precautions to align with required public health measures and to ensure the highest levels of food safety for meals/food provided to healthcare staff and physicians.

Please confirm that your business is able to meet all the required precautions indicated below and check each one accordingly:

Must have a current and valid food premise permit

Must have a food safety plan in place for food transport

Donor, delivery drivers or other persons were not ill during their involvement in food preparation and/or handling of take-away containers

Ingredient and allergen list is available

All food donations must be in individually wrapped portions; no fruit/cheese/meat platters and no beverage carafes

All food donations must use disposable food packaging. No reusable containers will be accepted

Site(s) you would like to serve:

Type and amount of food you are donating:

Would you like to make this donation more than once?      If yes, how often?

Business Name:

Business Contact and Phone Number:

I confirm all required precautions are in place.

Signature:

Print Name:

Date:

Return signed form to: