

Meeting:	Stuart Lake Hospital (SLH) Redevelopment: Community Advisory Committee	Date & Time:	November 12, 2019 12:30-13:30
Location:	Stuart Lake Conference Room NH corporate office, HSBC Building, 8 th floor Nechako room		
Members	<ul style="list-style-type: none"> • Northern Interior Chief Operating Officer, Penny Anguish • Medical Director, Dr. Shannon Douglas • Project Manager, Albert Sommerfeld • Northern Health VP Indigenous Health, Margo Greenwood • Chair Stuart-Nechako Regional Hospital District, Jerry Peterson • Vice-chair Stuart Nechako Regional Hospital District, Tom Greenaway 		
Regrets	<ul style="list-style-type: none"> • Patient Partner, Gretchen Vogelsang • Nak'azdli Whu'ten Nation, Chief Alec Mackinnon • Tl'azt'en Nation, Executive Director Renata Monk • District of Fort St James, Paul Stent • Yekooche First Nation • Takla Lake First Nation • Binche Key'oh First Nation 		

Discussion Item	
1.	<p>Welcome and Introductions</p> <ul style="list-style-type: none"> • The group was welcomed and introductions were made. • Additional representation from First Nation communities and the municipality is being sought.
2.	<p>Terms of Reference</p> <ul style="list-style-type: none"> • The Terms of Reference was reviewed and there were no concerns. • Clarification was given regarding the different roles of the Advisory Committee vs the Steering Committee. The Advisory Committee helps us navigate the project within the community, providing advice or recommendation on local considerations into the project, community consultations, etc. This group will not receive detailed project documents, but rather will be provided with summary documentation. Detailed information goes to the Steering committee and it was confirmed that there is a representative from the regional district on the Steering Committee. • Confidentiality was discussed. At all times, we will try to be clear about information that can, or cannot be made public, i.e. there are often sensitivities around announcements. Summaries of meetings will be circulated and posted on the public website and should be used as source information for reference.

Discussion Item	
3.	<p>Overview of the Project</p> <ul style="list-style-type: none"> • A high level overview of the project was provided; the replacement project includes all service and departments currently within the scope of the facilities, as well as inclusion of primary care and medical clinic spaces currently being redeveloped. • A master plan for Stuart lake Hospital was completed in 2015 and in 2017/18 Northern Health developed and submitted a Concept Plan to government which received approval to progress to the Business Plan stage. • The Business Plan assembles information from the Concept Plan, Master Plan, and allows costing. The Business Plan document will not be shared with the advisory committee, but summary information will be provided. The Business plan is provided to the Steering committee. • The project is, so far, proceeding on target regarding timelines.
4.	<p>Next Meeting: This committee is anticipated to meet 4x per year and the next meeting will be booked for February 2020.</p>