

Meeting:	Mills Memorial Hospital (MMH) Redevelopment: Capital Project Advisory Committee	Date & Time:	October 03, 2019 16:00-17:00
Location:	Northern Health Boardroom, Northwest Administration 4702 Lazelle Ave, Terrace, BC		
Members	Ciro Panessa (NH), Jaco Fourie (NH), Andrea Palmer (NH) Paul Rudecki (NH), Carol Leclerc (City of Terrace), Jessica McCallum Miller (City of Terrace), Chris Simms (HSA), Roswitha (Rose) Dreger (Patient Voices Network), Bruce Bidgood (NWRDH), Charlene Webb (Kitsumkalum First Nation), Corinne (Coco) Miller (First Nations Health Authority), Roxanne Ridler (Kitselas First Nation)		
Regrets	Jaco Fourie (NH), Charlene Webb (Kitsumkalum First Nation), Corinne (Coco) Miller (First Nations Health Authority), Roxanne Ridler (Kitselas First Nation)		

Discussion Item	
1.	<p>Introduction</p> <p>The committee was informed the previous meeting summaries are available on line and that a draft summary from today's meeting will be distributed to the committee prior to being posted to the web page.</p>
2.	<p>Introduce Project Director, Paul Rudecki</p> <p>Paul Rudecki introduced himself to the committee as the appointed Project Manager, he will be working back and forth between offices in Terrace and Prince George through the duration of the project. Paul informed the committee that there are several project positions of clinical and technical support to be filled. They are currently in the interviewing process and hope to have positions filled by early 2020. A project office will open in Terrace in the future.</p>
3.	<p>Seven Sisters RFQ/RFP – MMH RFQ</p> <p>The Seven Sisters redevelopment will now be included in the project build of the hospital, rolled into one RFQ.</p> <p>The group discussed and requested NH consider, if possible without compromising the scope, schedule and budget of the project, supporting ongoing road improvements to the Sande Overpass, and if any housing is needed to support temporary workers, that it be built in a manner that the housing could be used for other purposes after the build.</p>
4.	<p>Update on MMH Redevelopment Project: Services and Programs</p> <p>A discussion was had outlining what the program looks like at the hospital. The committee was advised that the program outline has remained consistent during the past year, nothing has changed.</p> <p>The hospital will be going from a 44 bed facility to a 78 bed facility. The hospital will become a level 3 surgical center and will offer Trauma Orthopedics. The Psychiatry Unit will increase to 20 beds from its current 10 beds. ICU will increase from 5 to 8 beds and will continue to be supported by our Internal Medicine rotation. There will be 4 Labor and Delivery Rooms. Moving away from shared rooms and aiming for all single bed rooms. The Emergency Department rooms will be isolated, being divided by walls and not curtains. The Trauma rooms will have 2</p>

Discussion Item	
	<p>beds and will be separated between the ER department and ICU to be easily monitored by staff. There OR Department will increase to provide 2 General Operating Rooms, 1 Urology Operating Room, and 1 Orthopedic Operating Room. There will be 1 Endoscopy Procedure Room and 1 Ophthalmology Procedure Room. Northern Health is actively recruiting specialists to cover the increase and demand of services.</p> <p>The Seven Sisters Residential Psychiatry program will also be increasing – from 20 to 25 beds.</p>
5.	<p>Communications Update</p> <p>Andrea Palmer presented to the committee dates looking back and forward of milestones that will take place during the project.</p> <p>There was discussion of the to-be-posted new position of the Capital Project Liaison Manager, whom will be based in Terrace working out of the project office and will work closely with Andrea Palmer. The Capital Project Liaison Manager will carry out events and tactics and support engagement strategies.</p>
6.	<p>Next Meeting – January 2020</p>